

# **RECYCLING RULES AND REGULATIONS FOR RESIDENTIAL CURBSIDE PROGRAM**

## **Curbside Recycling**

### ***~ Enabling Ordinance***

- Chapter 5 Public Works, Article 5-7 Solid Waste

### ***~General Information***

-Curbside collection of recyclables is being provided to all Concord residential properties that use the residential curbside service on a weekly basis.

-Collection of recyclables will occur on the same day of the week as your regularly scheduled trash pickup day, by a separate truck.

-The City's refuse collection service observes six (6) holidays (New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving and Christmas). As with current curbside trash service, collection of recyclables will be delayed one day, beginning the first day after the holiday. For example, if a holiday falls on a Monday, all curbside collection will be delayed one day, utilizing the Saturday of that week for the usual Friday route.

-All recyclables must be placed at the curb, or edge of the road by 7:00 AM on your scheduled collection day. The Contractor will not return to collect recyclables missed due to late setout. If this occurs, recyclables can be taken to the recycling center at Old Turnpike Road Transfer Station at no charge.

-Recycling bins are the property of the City. Bins are to remain with the property should you move. Bins are provided as a convenience and are not necessary for participation in the program. If you find that the 18 gallon recycling bin does not have the capacity you require, even after flattening all the containers (except glass) to reduce the volume, residents may provide and place additional containers of similar size, such as a storage container, next to the provided recycling bin for collection. The container should be clearly marked as **RECYCLING**.

-The bin is not to be used for any other purpose than participating in Concord's curbside recycling program. If you do not wish to participate in Concord's program, please return the bin to the General Services Department, 311 N. State St. or call 228-2737 and the Department will retrieve the unwanted bin.

-Items such as furniture, white goods, hazardous waste, construction materials and demolition materials are unacceptable recyclable material for this program.

### ***~What Can be Recycled?***

-Containers: Empty household/residential containers. The following list is provided as an example:

- Mixed Plastic bottles such as laundry, milk, soda, etc.
- Glass Containers of any color
- Aluminum Cans
- Tin and Steel Cans
- Clean Aluminum Foil and Pie Plates
- Waxed Milk & Juice Cartons and Juice Boxes
- Empty/Spent (non-hazardous) Aerosol Containers

UNACCEPTABLE Containers include, but are not limited to anything NOT a "food or beverage" container, broken glass, Pyrex, window glass, ceramic or pottery glass, light bulbs, plastic objects such as structures or toys, all plastic film and bags, and NO STYROFOAM.

-Residential Mixed Paper: Residentially generated papers, generally consisting of "any paper that tears". The following list is provided as an example:

- Entire Newspapers, Junk Mail, White and Colored paper including Envelopes
- Magazines, Catalogs and Phone Books
- Paper Egg Cartons and Cereal Box cardboard (boxboard)
- Other single-layer, gray cardboards such as food boxes, tissue boxes, toilet tissue or paper towel spools.
- White & colored notebook paper; home office papers
- Manila Folders, paper grocery or shopping bags
- Paperback books

UNACCEPTABLE Mixed Paper: includes, but is not limited to, any papers not residentially generated, heavily-coated or plasticized papers, Styrofoam, hardbound books, file folders containing metal hangers, metal or plastic spiral-bound notebooks, metal or plastic clips or fasteners, etc., anything not 100% paper.

-Cardboard: Multi-layer, corrugated material (generally brown) used primarily for packing and shipping boxes.

UNACCEPTABLE Cardboard: includes, but is not limited to, packing materials such as Styrofoam, bubble-pak or plastic bags, metal strapping or wooden carton reinforcement, heavily-waxed boxes used for commercial produce or cardboard with metal staples (must be removed).

### *~How to prepare the Materials for Collection?*

#### **Container – Preparation Guidelines:**

- Empty and Rinse all Containers
- Remove all Caps and Lids (discard unless clearly recyclable)
- It is *not* necessary to remove any labels
- Place all containers in the curbside bin together
- Flatten (step on) everything but glass to reduce volume and increase bin capacity.
- Contaminated or unacceptable materials will be left in the bin or may cause the entire bin to be left and a self-adhesive tag affixed to the bin identifying the problem(s).

#### **Paper – Preparation Guidelines:**

- Place paper products together in the bin or a brown paper grocery bag or bundle together with light twine (no wire or plastic). **The use of plastic bags is not allowed, although shredded paper may be placed in a CLEAR plastic bag.**
- Place the bagged or tied bundle of mixed paper on top of the recycling bin. Placing bundled paper on top of the bin on windy days will help to prevent the blowing of containers.

- Contaminated or unacceptable materials will be left in the bin or may cause the entire bin to be left and a self-adhesive tag affixed to the bin identifying the problem(s).

### **Cardboard – Preparation Guidelines:**

- Boxes must be broken-down and flattened, or cut if necessary to comply with a maximum overall dimension of 2 ft. X 3 ft.
- Multiple corrugated boxes must be tied together into easily-manageable bundles together with light twine or masking tape.

### **Cleanup Responsibility.**

Until recycling materials have been picked up, the owner, operator, occupant, or other person in charge of the day-to-day operation of each property in the City shall be responsible for the cleanup of any and all recyclable material which otherwise has come to be located outside an authorized container on, at, or in the property of which the person is the owner, operator, occupant or is otherwise in charge. This cleanup responsibility includes the cleanup of recyclable material which has come to be located outside an authorized container notwithstanding human or animal interference with containers, wind or other natural forces and whether during storage, collection, removal, or transfer.